

BUILDING RENTAL CONTRACT

Please Print

Name _____

Rental Date _____

Address _____

City _____ State _____ Zip _____

Type of Event _____

Contact person _____

Number of people (**Capacity 100**) _____

Contact phone _____

Time-From _____ to _____

Additional Time for Clean up or Set up _____ (hrs)

Catered _____ or, Pot Luck _____

Caterer's Name _____

Clean up of food, garbage, table covers, decorations, etc. is the responsibility of the renter. Pine Shores will provide the garbage bags and disposal of the Ptrash. Caterers must have current State and Local licenses.

Serving Alcoholic Beverages? Yes _____ No _____ Alcoholic Beverages are permitted for private parties and shall not be sold. If minors are in attendance, the alcohol shall be isolated and distributed by a responsible person 21 years or older. Failure to comply with this requirement and other State Laws pertaining to serving and consuming alcohol will result in immediate cancellation of your use of this facility and forfeiture of the security deposit.

The organization and/or individual sponsoring this event agrees to assume financial responsibility for any and all damage to Pine Shores Golf Course, its equipment, its employees or agents resulting from the activity or event under the sponsorship of the individual or organization directly related to before, during or after the hours of this event.

This organization and/or individual sponsoring this event further agrees to indemnify, defend and hold harmless the City of St. Clair and the Pine Shores Golf Course, its officers, agents and employees from all loss or expense (including cost and attorney fees) resulting from this activity or event including any injury or death resulting from the serving or consumption of alcohol.

The rental contract is final when Pine Shores receives a completed contract and deposit. The balance will be due two weeks prior to the event. The deposit will be refunded if the event is cancelled two (2) weeks or more prior to the event date.

I HAVE READ AND ACKNOWLEDGE THE ABOVE

Signature _____ Date _____

Office Use Only

Rental fee _____

Security Deposit \$250.00 (Separate Check) # _____

Other Fees _____

Date Received _____ Date Returned _____

Total _____

Minus Deposit - \$50.00

Date Received _____

Balance _____

Date Received _____

Comments: _____